**COMMUNITY INVOLVEMENT SCHEMES 2026-2027**

1. Contact details for the Community Co-ordinator**. Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Telephone No:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. State the name(s) of the **townland**(s) in which the road to be improved is located \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Please attach location map highlighting road in need of improvement***

1. **Road No.** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Road Class** (tick box): Local Road Regional Road
2. **Households/Landowners** (Insert no. in appropriate box) - (a) No. of Dwellings on the Road

(b) No. of farm holdings (c) No. of other premises on the road

Description of other premises: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Approximate **length of road** to be improved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ metres.
2. **Detail of works** to be carried out under the Community Involvement Scheme.
3. General Works: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Drainage Works: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Pavement Works: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. Footpaths Works: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Form of Authorisation and Agreement: We, the undersigned, being property owners who will benefit from or will be affected by the proposed scheme, agree to the terms and conditions set out overleaf. Additional names may be added on a separate sheet.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Property Owner (BLOCK CAPITALS)** | Signature of Property Owner | Householder  Yes/No | Landowner  **Yes/No** |
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I certify that the information given above is correct and that I have explained the terms and conditions of the scheme set out overleaf to each property owner, who will benefit from or will be affected by the scheme and each person has indicated their acceptance to such terms and conditions by signing the application form in my presence.

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Community Coordinator**

**COMMUNITY INVOLVEMENT SCHEMES - TERMS AND CONDITIONS 2026-2027**

Community Involvement Schemes (CIS) are a joint venture between you the public and Roscommon County Council, aimed at improving the quality of public roads which need repair. While CIS funding relates mainly to local roads, primarily local tertiary and local secondary roads, they may be carried out on a regional road in limited circumstances where the local community contribution is monetary only. Eligible works include:

* Providing hard stands at field entrances
* Removal of grass verges or banks
* Site preparation works including the removal of grass from the centre of the road (where required)
* Opening, deepening and generally maintaining drains alongside roadway and adjoining land including the laying of drainage pipes, where appropriate
* Providing gully traps at suitable locations and piping to drains, where appropriate
* Opening inlets
* Opening backshores
* Unblocking of shores/surface water drains
* Repair of potholes
* Surface dressing works
* Road strengthening works
* Repair of footpaths
* Construction of new footpaths

We authorise the person named at “1” on the application form to act on our behalf as the organiser of the scheme, in all correspondence and other business arising from this application and agree to be bound by all his/her correspondence and actions. **We agree the following:**

**Local Contribution:** The scheme organiser must lodge the local contribution with Roscommon County Council before any works commence. It is a matter for the members of the scheme to decide how much each will contribute. No money should be lodged with the Council until a request is made in writing to do so.

**Consent of Property Owner:** All property owners who will benefit from or will be affected by the scheme must sign the application form regardless of whether they are making a payment towards the local contribution.

**Funding of Project:** The Scheme, which is funded by the Department of Transport, will be based on a minimum community contribution of either **8%** or **20%** based on the criteria set out below:

* Where the local community contribution is monetary a minimum contribution rate of 8% will apply;
* Where the local community contribution comprises works the minimum contribution rate will be 20%.

**We agree that:**

1. Roscommon County Council will act as agents on our behalf to carry out the works.
2. Roscommon County Council in their discretion will make the final decision on the specification and cost of the work to be done and on the best manner of carrying it out, and we shall not have any claim against the Council for any failure to complete the full amount of the work which was envisaged.
3. Failing the fulfilment of any of the forgoing clauses on our behalf the work will not proceed.

**Return completed form no later than close of business on 23 September 2025 to:**

Community Involvement Scheme, Roscommon County Council, Roads and Transportation Section,

Áras an Chontae, Roscommon F42 VR98