

Data Protection Act 2018

Verification Form

Form for an Elected Representative to Receive Personal Data

The following describes the enquiry that the Elected Representative will make on my behalf and I acknowledge that the Elected Representative may receive personal data, where necessary and proportionate, in accordance with the provisions of Section 40 of the Data Protection Act 2018 for the purpose of a response to this enquiry:

Details of my enquiry:

Signature (of person making request): _____ *(not the Elected Representative)*

Date: _____

For verification purposes

Name of Person subject of the request (data subject): _____

Address of Person subject of the request (data subject): _____

If the person making the request is not the subject

(Please provide consent of the data subject or statement as to why consent cannot be provided)

Please print name of person making the request: _____

State relationship to the data subject: _____

ELECTED REPRESENTATIVE DECLARATION

When I receive personal data from Roscommon County Council, I confirm that I will take suitable and specific measures to safeguard the fundamental rights and freedoms of the person this representation relates to and process the information in accordance with Section 40 of the Data Protection Act 2018. I also confirm that I will safeguard and secure the data in my possession and that the data will not be retained by me for longer than is necessary.

Name: Cllr./Deputy/Senator _____

Signature: _____