

ROSCOMMON COUNTY COUNCIL – PLANNING SECTION

COMPLAINT OF UNAUTHORISED DEVELOPMENT

This form is to assist the Planning Section investigate alleged unauthorised developments. Completion of the following details to the fullest extent possible will assist the investigation process. Where available, the submission of additional supporting information (photographic evidence etc.) is also encouraged.

Please complete the following details (in type or block capitals) and return to: Roscommon County Council, Planning Section, Áras an Chontae, Roscommon, Co. Roscommon or E-mail to planning@roscommoncoco.ie

Site Description	
Site Address	
Map of Location attached	Yes <input type="checkbox"/> No <input type="checkbox"/>
Nature of subject site (for example building site, private garden, field etc.)	
Alleged Developer(s)	
Name(s)	
Alleged developers address	
Is the developer the (please tick as appropriate)	Owner <input type="checkbox"/> Occupier <input type="checkbox"/>
Alleged Unauthorised Development	
Please provide a brief description of the alleged unauthorised development	
Date of commencement of development (if known) <u>or</u> when first noticed	Date : _____ Commencement <input type="checkbox"/> First noticed <input type="checkbox"/>
Your Details	
Name	
Address	

Please note that all information will be treated as confidential. Representations which are deemed to be frivolous, without substance or foundation will not be investigated. Complainants are encouraged to submit their contact details. The Planning Authority shall always seek to protect persons making a complaint. However, anonymous complaints do not assist the planning authority in framing subsequent legal action if required.

For office use only	
UDR File No.	
Planning Application No.	
Warning Letter Issued	Yes <input type="checkbox"/> Date _____ No <input type="checkbox"/>
Enforcement Notice Issued	Yes <input type="checkbox"/> Date _____ No <input type="checkbox"/>
Court Order	Yes <input type="checkbox"/> Date _____ No <input type="checkbox"/>
Case Complete	Date : _____ Concluding comments :