

ROSCOMMON COUNTY COUNCIL
SURRENDER OF TENANCY
Housing Acts 1966 - 2014

Ref No:

In accordance with the terms of our Tenancy Agreement, we/I

**hereby give four weeks notice of my/our intention to surrender all my/our interest in the weekly tenancy
of the Dwelling at** **Co. Roscommon. (House No)**

I/We are over 18 years of age. I/We confirm that I/we are doing this of my/our own free will. I/We are
surrendering my/our tenancy for the following reason(s):

- I/We confirm that we have removed all our possessions from the property and that we have left the property in a good and tenable condition.
- I/We confirm that we have notified our electricity Supplier _____ of the date that we are vacating the property.
- I/We confirm that we have provided an up-to-date meter reading to our electricity supplier and **have not** requested our electricity supplier to disconnect the electricity supply to the property.
- I/We understand that as we are vacating the above dwelling voluntarily, we are rendering ourselves ineligible for further housing support from Roscommon County Council and are accepting responsibility for our future housing need.

Details of New Address: _____

Is the Property you are moving into owned by you or rented? _____

Where the Property you are moving into is a rented property please supply:

Landlords Name: _____

Landlords Address: _____

Please note:

You are liable for the payment of rent until such time as this completed Surrender of Tenancy form is returned to the Housing Department, giving four weeks notice in writing of your intention to surrender your tenancy and the keys of the dwelling have been returned to the Housing Department after the four weeks notice have elapsed. You are also liable for any arrears that may be outstanding at the date of your surrender of tenancy.

I/We understand the terms and conditions as outlined above and agree to abide by them. We/I understand that the surrender of the tenancy is irrevocable and is effective from:

Signed: _____

Date: _____

We/I hereby certify that the above named person is known to me/us and that we/I have witnessed their signatures as above:

Signature of Witness: _____

Name in Block Capitals: _____

Occupation: _____

Address: _____

Date: _____